



## **Executive Meeting Minutes November 8, 2022**

**Attending:** Doug Garcia, Megan Varner, Katie Glenn, Hanna Nelson, Eric Neilsen, Sean Phelps, Mike Wise, Chris Nolte, Susan Nolte, Richard Hess

**Start:** 7:00 pm, Quorum Present

### **Meeting Notes:**

#### **INTRODUCTIONS, Doug**

#### **SECRETARY'S REPORT, Katie**

Minutes – accepted with no revisions

Posting minutes – Susan will send link to Google Drive to post meeting minutes

Meeting Schedule

- Feb 7 - State Meet
- *April 1 - Annual Meeting (This will depend on when the State Meet is scheduled.)*
- May 2 - State Wrap up, Date for 2024 State Meet, Long Course Season, Annual Convention
- July 11 - (picked second Tuesday for this month due to Fourth of July) Annual Convention
- Oct 3 - Convention Wrap Up, Budget, State Meet
- Nov 7 - Budget Approval, State Meet, 2024 Schedule of Meetings

Newsletter – let the Board know deadline for newsletter submissions

#### **TREASURER'S REPORT, Susan and Tim**

Convention Expenses completed

2023 Budget – approved 2023 Budget as submitted, no opposed

Club/Workout Group registration proposal from last meeting – this was all taken care of and clubs/workout groups are registered

Transition of duties

Mike Wise elected as Treasurer to transition before year-end – approved, no opposed

#### **SANCTIONS and MEETS, Richard and Eric**

2022-2023 Meet Schedule

- January 14, Colorado Swimming HOF Meet, Denver
- January 28, Polansky Meet Ft. Collins

- Looking for additional meets for February and March 2023
- COMSA has funding available for clubs/workout groups to host a meet

#### State Meet Update

- Ft. Collins EPIC pool reserved for March 24-26, 2023
- VMAC pool reserved March 31-April 2, 2023
- If VMAC is the host, we need to find a meet director, awards person, t-shirts and caps, officials, hospitality. COMSA would need to organize the people and volunteers, including timers.
- Doug will talk with Andrew and Eric about the best options for State Meet at VMAC or in Ft. Collins.

#### **NEW BUSINESS**

Google Account – work with Susan to transition over to new section

Adult Learn to Swim, Doug

Bylaw update, Doug

Mike Wise review of bylaws

- To increase voting, can allow each Team to have a vote. This would need to be revised and voted on at Annual Meeting.

Meghan Varner will review bylaws and report back to Doug

Registrar position description needs to be updated

Other new business, All

Open Board positions

- Vice Chair
- Registrar – this is all done through National and Membership Services (transferring from LMSCs or Clubs/Workout Groups). Doug, Mike and Meghan

Open Committee positions

- Coaches
- Fitness
- Open Water
- Safety

Constant Contact for newsletter – Katie and Susan will coordinate the Constant Contact account, website and Zoom accounts for COMSA.

**Adjourn: 7:55 pm**