

COMSA
Executive Board Meeting - Minutes
May 5, 2004

Those in Attendance:

Marcia Anziano (Chairperson, Zone Representative), Heather Hagadorn (Vice Chair, DU), Cindy Hawkinson (Past Chairperson, HR), Susan Nolte (Treasurer), Kathy Garnier (Secretary), Mark Plummer (Top Tens), Ellen Campbell (Newsletter Editor), Terry Heggy (Web Master), Paul Smith (National Championships Representative).

The meeting was called to order at 7:06 PM at the University of Denver, Denver, CO.

Minutes from the April 7, 2004 approved.

Reports from Chairs:

Sanctions – Marcia Anziano for Kim Crouch

- Schedule review for Spring/Summer meets with detail report provided. For information of upcoming meets check the COMSA website.
- Breadbasket Zone Meet on July 18, 2004 to be held at the University of Minnesota Aquatic Center.

Treasurer – Susan Nolte

- Tax returns have been filed and year-end statements sent to the USMS National office as well as April 2004 minutes for election of new officers update.
- Checks from new registrations will be deposited ASAP.
- Current Checking balance \$9,844.45 and Savings \$16,346.69 as of May 4, 2004.

Long Distance – Marcia Anziano for Nicole Vanderpoel

- National bid preparations under way for a September presentation at the USMS National Convention. Colorado is bidding to host a 2006 National Open Water event to be held at Horsetooth Reservoir. A professional video with music is being considered. Cost information to be obtained.
- A reminder about the 5K and 10K Postal swims will be included in the next newsletter. Dates to be set soon.
- Chatfield swimming to start Saturday, May 15, 2004.

Officials - Marcia Anziano for Deanne Johnson

- It was suggested that a feeder system or pipeline be started for new officials. USA Swimming rules are closer to USMS than CHASA (high school) rules. USA Swimming has a certification program and a pool of officials for officiating meets.
- Deanna has been unable to make contact with the USA official's chair in the past. He has not responded to her emails. Marcia will attempt to begin a dialog with USA swimming in Colorado to explore opportunities in this area.

Registrar – Kathy Garnier for John Hughes

- Inventory of printed materials needing to be updated with new registrar address. Research under way to identify these materials.
- Review of email from Karen Zentgraf, former Boulder Y Masters team rep. Information provided that the Boulder Y Masters team is defunct. They previously hosted the Boulder Pentathlon meet. It is hoped that BAM will take this over. Any questions can be directed to her and she will refer them as appropriate. Thanks to COMSA for all of their support over the years.

Top Tens – Mark Plummer

- SC yards submission due on June 25, 2004. Registration numbers must be incorporated this year. Mark will send a preliminary list to Terry to post on the website for swimmers to review before submission. Swims at USA meets in Colorado can be included but must be submitted to Mark.

COMSA
Executive Board Meeting - Minutes
May 5, 2004

Newsletter Editor – Ellen Campbell

- Review of content requests. Focusing on content within each newsletter. Reviews/updates from chairs desired along with articles from coaches on stoke tips, etc.
- Support for enforcement of deadlines to ensure prompt delivery of newsletter.
- There have been recent translation problems in putting the newsletter on the website. A motion made and approved for purchase of Adobe Acrobat (est. cost \$265) by the newsletter editor.

Web Master – Terry Heggy

- Discussion on hosting contract of website. Currently paying approx. \$300 per year for John Lorimer to host the COMSA site. There was interest in services provided by USMS at no charge. Terry will pursue contacting both John Lorimer and Jim Matysek (USMS web master) to follow up on what services are available and cost information.
- Terry received for Rob Nasser a copy of Hy-Tek Meet Manager. Cindy will follow up with Rob on contract information between COMSA and Hy-Tek.

USMS National Review:

- The suggestion for having a paid coach present for swimmers at Nationals was discussed. It was determined that a new sub-group under COMSA representing Colorado Masters was the appropriate method to accomplish this. Someone from Colorado Masters would need to step up to lead this effort. Marcia will draft a notice to this effect and have it posted on the website.
- Banners: It was discussed that a new banner is needed for the new Colorado Masters team name change. It was also thought that a method to display banners won from previous meets would be beneficial in building team spirit and awareness.
- Article for newsletter: Paul will ask Jeff Cummings if he will write a review for the upcoming newsletter.

Update on July Team Rep meeting at Chatfield Reservoir:

- Deposit made to reserve space at Fox Run picnic area. COMSA will provide charcoal, paper products and drinks. Please bring dish to pass and your grilling items.

Team Registrations: deferred until Registrar (John Hughes) available to discuss.

Convention Delegates:

- COMSA, based on its # of registered swimmers, is entitled to 4 voting delegates for the 2004 National Convention. The chairs of USMS Standing Committees, Zone Reps, and members of the Rules, Legislation, and Long Distance committees are already delegates with a vote in the House and should not be selected as a delegate for your LMSC. Marcia Anziano (as the Breadbasket Zone rep), Peggy Buchanan (as a member of the Rules Committee) and Cindy Hawkinson (as a member of the legislation committee) receive voting rights with these positions.
- The delegates recommended to represent COMSA at this convention are: Paul Smith (Nat'l Championship Committee), John Hughes (COMSA Registrar), Nicole Vanderpoel (COMSA Long Distance Chair and presenter of national bid), and Heather Hagadorn (COMSA Vice Chair).

COMSA
Executive Board Meeting - Minutes
May 5, 2004

- Currently, there are 4 persons budgeted to attend. Due to COMSA's strong financial position, it was approved to fund two additional persons. This will maximize COMSA's voting power. The paid for delegates at this time are Paul, John, Nicole, Heather, Cindy and Peggy. These are our 6 delegates along with Marcia who is paid for by the National Office.
- We do not have to pay the \$110 registration fee for Cindy. That could be used for an at-large delegate, should we be awarded one. If her entire trip gets reimbursed through her triathlon liaison position, then that money could also be used for an at-large delegate. At this time we do not have one. If these circumstances change, Laura Smith (COMSA Fitness Chair) would serve as first alternate.

Event Planning:

- Boulder Peak booth shipped to Nolte's. Date of triathlon August 8, 2004.

New Business:

- At the State Meet in March, lactic acid testing was conducted on interested swimmers. This information was passed on to Ellen Campbell for review. There was discussion of a possible link to this website on the COMSA website. There are services available for a fee, with team profit sharing plans available. The question came up about legal responsibilities for links such as this. No further action taken as it was determined that the link would not be pursued at this time.

Next Meeting:

- No meeting for the month of June.
- Next meeting scheduled for July 7, 2004 at Chatfield Reservoir's Fox Run at 5pm. This is a Team Rep Meeting.

Adjournment: Meeting was adjourned at 8:45pm.

Submitted by Kathy Garnier, Secretary