

**COMSA**  
**Executive Meeting - Minutes**  
**October 5, 2005**

**Those in Attendance:**

John Hughes, Mark Plummer, Susan Nolte, Bob Patten, Marcia Anziano, Heather Hagadorn, Pete Schwenker

The Meeting was Called to Order 7:08 PM, at 246 S Ogden Street, Denver, CO.

**Topics of Discussion:**

1. Budget:
  - a. Susan passed out proposed budget sheets for review.
  - b. John will see if Cindy is interested in seeing if 5430 wants to advertise in the newsletter.
  - c. Nicole will make sure Wingshadow enforces the 1-day form with the check for the 1-day. This year we received \$690 but cannot count them – mandatory for insurance.
  - d. Susan or Marcia will contact Air Force – COMSA will pay their team fee
  - e. Bob will contact Hytek – get info on number of copies that can be made, and number of copies required.
  - f. Heather will order mini-rule books for all of the meet directors.
  - g. Susan will update the budget and will send it out to everyone. Everyone agreed to use the two-tiered fee structure for Registrations (\$30 for using the renewal forms, \$35 for all others).
2. State Meet:
  - a. The Meet sheet will be updated and distributed as discussed
  - b. Heather will ask Kim to send Mark Plummer's name to meet directors for Timing System results.
3. Officer and Chair Changes - Effective Nov 1, 2005:
  - a. Marcia will take over as Registrar. As of this meeting, John has turned all registrar information over to Marcia.
  - b. Heather will become the Chairperson, and
  - c. Bob Patten will be the new Vice Chairperson.
  - d. Heather and Marcia will work with Cindy to work out the Past Chairperson designation.
  - e. Fitness Chair will probably be shared by Marcia and Laura Smith.
4. Chair Reports:
  - a. Postal Swims (Marcia): We will plan ahead for all three USMS postal swims this year, and we will publish them in the Newsletter and the Website. Heather will secure a contract with DU to hold the January Postal swim (8 lanes, 2 hours).
  - b. Long Distance (Nicole):
    - i. Marcy White will represent COMSA for Wingshadow. Marcy lives closer to the race director and will work out any issues with Nicole.
    - ii. The 10K National Championship, hosted by Wingshadow, will be held Saturday, August 13, 2006, with Sunday as a backup date.
    - iii. Nicole will look into holding Open Water races at Chatfield. She has been in contact with Jim Smith, who will permit up to 75 USMS registered swimmers racing at a time.

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- c. Sanctions (Kim): A complete list of Sanctioned meets was submitted and will appear on the website. Kim requested to have all meet directors enter the swimmers USMS numbers into Hytek. We will look into this procedure.
- d. State Meet (Heather): Bob and Heather will meet with DU to finalize terms and agreements. The meet will be finalized for April 7-9, 2006.

MSA to adjourn meeting at 8:47 p.m.

Submitted by Heather Hagadorn, Vice Chairperson