

**COMSA**  
**Executive Meeting - Minutes**  
**May 3, 2006**

**Those in Attendance:**

Heather Hagadorn (Chair), Nicole Vanderpoel (Vice Chair), Susan Nolte (Treasurer), Kathy Garnier (Secretary), and Will Amos (Records Chair).

The meeting was called to order at 7:07 pm at the University of Denver Ritchie Center in Denver, Colorado.

Motions approved:

MSA to approve Oct. 2005, Nov. 2005, Jan. 2006, Feb. 2006, and Apr. 2006 minutes.

MSA to approve purchase of additional Colorado banner up to \$300.

MSA to approve expenditure of \$280 for shade rental for Short Course Nationals 2006.

**Topics of Discussions:**

1. Officers Report:

a. Treasurer: Susan

1. Balances as of 4/30/06: Checking of \$19,415.94 and Savings of \$22,799.02 for a total of \$42,214.96.
2. P & L: no issues, tracking close to budget. Technology expenditures pending: PDF converter, Adobe Acrobat, Hy-Tek upgrade.

b. Secretary: Kathy

1. Annual minutes submitted to National Office 4/27/06.
2. Backlog of minutes caught up.
3. Review of BOD email addresses - good.

c. Records: Will

1. Short Course Yard records updated right after State meet.
2. Close to posting relay records, will wait for Nationals results. There will be 2 sets of relay records maintained-club records for local meets and open records for all others.
3. Will requested a copy of COMSA's Meet Manger and Team Manager software to facilitate his record processing. The current software is in need of upgrading with copies residing with Mark Plummer, Will Amos, Mel Dyck, and Kathy Garnier. In the interim, Nicole will provide Will with copies.

d. Long-Distance: Nicole

1. Nicole will provide an article for the next newsletter for Long Distance information.
2. The National Open Water 10K swim at Horsetooth Reservoir on August 12<sup>th</sup> is still in need of 25 paddlers. There is a mandatory meeting on Friday before the swim for all paddlers. Also in need of volunteers for awards, certificates, and greeters.
3. Request for additional Colorado banner for this event as the only banner COMSA currently has will be at Worlds at Stanford. MSA to approve up to \$300 for additional banner. Nicole will contact Mel for original artwork.
4. Upcoming events:
  1. 5/10K at Lowry with proposed dates of either 6/18 or 7/6, and 8/20.
  2. 3/6K starts in September and will propose dates at the next meeting.
5. Chatfield swimming: copy of card needed or will be ticketed.

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- e. Clinics: Will look into a Dec. /Jan. timeframe clinic with Peter O'Neill, Performance Technology Director for the USA National Team.
  - f. Coaches' Chair: Carrie Slover would like to continue on in this position. She'd like to initiate a "Coaches Corner" article for the newsletters.
  - g. Newsletter: Ellen (written report)
    - 1. New section to be started called "Your Favorite Workout" with swimmers sending in workouts.
    - 2. Next newsletter will be Sept.-Dec. with a deadline of August 10<sup>th</sup>.
  - h. Top Tens: Mark (written report)
    - 1. Top Ten submissions to Nationals ready for review, will submit for web posting shortly.
  - i. Officials: Pete (written report)
    - 1. Nothing to report at this time.
  - j. Registrar: Marcia (written report)
    - 1. Data of membership:
      - 1. Total COMSA membership 1,533
      - 2. Affiliation: CMS 1,170; Unattached 358; AFA 5
      - 3. Some of the larger workout groups: BAM 305, CWW 154; DU 85, Inverness 51, (Other 938)
2. Other Business:
- a. Summer Team Rep Meeting/BBQ: canceled due to historically low attendance
  - b. Chatfield status and monitoring: Must have copy of USMS card with you. Compliance is good.
  - c. Long Distance schedule year after year to be fixed in the future for the Postal events.
  - d. State Meet feedback:
    - 1. Order of events- others?
    - 2. Sprint relays: split them up and have one at the beginning of the day (after the distance event) and one at the end of each day.
    - 3. Sprint squad t-shirt color and design – review for next year
  - e. 1<sup>st</sup> recommendations for the Convention representatives for 8 positions (5 delegates and 3 committee reps) are Heather Hagadorn (Long Distance Comm.), Marcia Anziano (Legislative Comm.), Peggy Buchanan (Rules Comm.), Nicole Vanderpoel, and Kim Crouch. Also under consideration are Will Amos, Susan Nolte, and Jack Buchanan.
  - f. Review Meeting Schedule: Cancellation of July Team Rep BBQ; change August 2<sup>nd</sup> Executive Meeting to July 19<sup>th</sup> at CAC-Inverness.
  - g. Chair positions: all chairs are good at this time, no replacements currently needed.
  - h. CMS considerations:
    - 1. The idea of having a "Team Captain" as a central point of contact was discussed. Could solicit for volunteer on website. An appropriate annual budget could be determined for future national's expenditures, including relay costs for both short and long course nationals.
    - 2. Current request for approval for \$280 for shade for Coral Springs Short Course Nationals. MSA to approve budget for shade for Short Course Nationals for \$280.

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3. Worlds Relays: Heather registered as the CMS team captain. After June 3<sup>rd</sup> you may move swimmers around, but you cannot change the relay type or age.
  - i. State Meet 2007: date has been set for April 8-10<sup>th</sup>. DU Short and Sweet Meet scheduled for March 10<sup>th</sup> and 11<sup>th</sup>. Other possible meets at Foothills in Oct., Castle Rock in Oct., and Broomfield in Dec.

Next meeting scheduled for July 19<sup>th</sup> at 7pm at CAC-Inverness.

MSA to adjourn meeting at 8:36 p.m.

Submitted by Kathy Garnier, Secretary