

COMSA
Executive Meeting - Minutes
July 19, 2006

Those in Attendance:

Heather Hagadorn (Chair), Marcia Anziano (Registrar), Susan Nolte (Treasurer), Kathy Garnier (Secretary), and Will Amos (Records Chair).

The meeting was called to order at 7:02 pm at Colorado Athletic Club- Inverness in Englewood, Colorado.

Motions approved:

MSA to approve May 2006 minutes.

Topics of Discussions:

1. It was MSA'd to approve the minutes from the last meeting of May 3, 2006.
2. On the 2006 Meeting Schedule, the next meeting is scheduled for October 4, 2006 at CAC-Inverness. The main topics of discussion will be the state meet and the budget.
3. Newsletter deadlines were discussed. It was originally suggested to move back the deadline to include coverage of the World Masters Championships and the Horsetooth Open Water National Championships. It was decided to keep the deadline of August 10th, holding space for articles from these two events to be submitted no later than August 15th. Will Amos will provide an article for Worlds and Marcia Anziano will write a review for the Horsetooth swim. Mailing of this edition of the newsletter was moved up from mid September to September 8th due to the Castle Rock meet on October 8th. It was deemed that mailing should occur one month prior to this meet to allow swimmers ample notification. Kathy will follow up with Ellen to convey these deadlines. Article topics include World's wrap up, open water season summary, fall meet schedule, meet entry forms through December or possibly early January, and possibly some training articles.
4. Convention review:
 - a. Susan Nolte has declined attending this year and next alternate, Kevin Nash, will be the 8th and final representative for COMSA at the National Convention. COMSA has 8 votes this year and 8 representatives attending. Heather will send out an email reminder to submit registrations for those that have not yet done so.
 - b. Meeting participation will be assigned by Heather based on individuals' areas of interest while trying to achieve as much coverage of all topics as possible. She will send out the grid when the assignments have been completed.
 - c. Arrangements for time and place to meet in Dearborn after most arrivals on Wednesday will be included with the assignment grid when it is sent out.
 - d. This is a "rules" year. Some of the rules to be discussed and voted on this year are:
 1. disallowing snorkels for open water swims;
 2. combining men and women for all pool events, 400 or greater;
 3. allowing 18 year olds to register for USMS/National Champs day of meet;
 4. creating new events for 75+ only, 25 yards of each stroke
5. Officer Updates:
 - a. Chair- Heather
 1. COMSA Event Calendar-would like this updated and posted to website
 2. 3K/6K and 1 hour postal swims for Oct. and Nov.- dates need to be set
 - b. Vice Chair-Nicole (written report)
 1. Shade was successfully purchased at Nationals – 2 tent areas for \$280.
 2. 5K and 10K were completed at Lowry on July 2nd and July 16th.

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3. LD newsletter will include recap of 5K/10K and next postal swims (3k/6k) will be publicized. Checking into DU availability in September.
 4. Provided to Will Amos Team Manager and Meet Manager Hy-Tek software. Susan will look at the invoice to see when the last COMSA software was purchased and what version it is. Heather will check with Mel and Mark as to what version they have.
 5. Artwork for additional CMS banner for Horsetooth 10K Swim-Susan will retrieve old invoice and see who the vendor is and contact Nicole with this information.
 6. Still in need of 19 paddlers for Horsetooth 10K Swim. Volunteers from COMSA welcome and needed. If interested, please contact Lynn Millar at www.whswim.com.
- c. Secretary-Kathy: nothing to report
- d. Treasurer-Susan
1. Balances as of 7/19/2006: Checking \$23,621, Savings \$22,873 for total \$46,494.
 2. YTD P/L for 11/01/05 through 7/19/06 showing total income of \$70,768, expenses of \$58,452 for a balance of \$12,316. Large expense pending is the next newsletter and 250 caps for the first 2007 registrations.
- e. Registrar-Marcia
1. Membership as of 7/19/06 at 2,057 members. EOY 2005 at 2,099 thus anticipating will exceed last year's membership level. Breakdowns include: 1,341 CMS, 743 unattached. Largest team is BAM with 328 members and CWW with 264. Approximately 500+ are lake swimmers. Received 9 one-day registrations for Colorado Springs open water swim. Continue to have issues with the understanding of clubs and workout groups. Will write an article to be included in the newsletter to clarify this.
 2. Recommended keeping 2tier cost format- \$30 for re-registration form, \$35 for the long form.
- f. Past-Chair- Marcia
1. Chatfield pond swimming: it does not appear that the Rangers are monitoring the pond very closely. In the past, it was assumed that for the insurance to be valid, a monitor had to be present. Marcia will contact Cindy Hawkinson to follow up on what the rationale was for dropping the pond monitor. Marcia will also explore information at Convention.
6. Committee Chair Updates:
- a. Awards – n/a
 - b. Coaches – n/a
 - c. Communications – Newsletter – see #3 above
 - d. Communications – Webmaster – n/a
 - e. Fitness – n/a
 - f. Long Distance/Open Water – see #5b above
 - g. Officials – Pete Schwenker (written report)
 1. Received e-mail from Colorado Springs about their open water swim. They used local officials and inquired about COMSA paying them. Related to them that it was the responsibility of the host team to pay from the race receipts.
 2. It was requested to add the split sheets and records forms to the Officials meet kit. These two forms are in the rule book, need copies of them in the kit. Pete will search these out and get them in ASAP.

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- h. Records – Will Amos
 - 1. Received copies for Hy-Tek software from Nicole.
 - 2. Relays for workout group and open have been tabulated but not yet posted to the website. This will be done shortly.
 - 3. Guidelines for the COMSA records have been posted on the website.
 - i. Safety – n/a
 - j. Sanctions – n/a
 - k. Top Ten – n/a
7. Old Business:
- a. Long Distance Calendar: to be included on the COMSA Event calendar
 - b. CMS captain and budget- will be discussed with the budget review at the October meeting
 - c. Hy-Tek software status – A central point of contact for this software needs to be identified. Heather will either purchase new software or ensure we are all updated.

Next meeting scheduled for October 4, 2006 at Colorado Athletic Club – Inverness at 7 p.m.

MSA to adjourn meeting at 8:20 p.m.

Submitted by Kathy Garnier, Secretary