

COMSA Executive Meeting Minutes
October 21, 2007

Those in attendance:

Heather Hagadorn (Chair), Susan Nolte (Treasurer), Kathy Garnier (Secretary), Kim Crouch (Webmaster), Ellen Campbell (Newsletter), Mark Plummer (Top Tens), Will Amos (Record), and Jeff Magouirk (Long Distance-Open Water).

The meeting was called to order at 12:00 p.m. at Northglenn High School.

Motions approved:

MSA'd to approve July 2007 minutes.

It was previously **MSA'd** to allow Wyoming members who have registered for the last two years to renew at the discounted fee for 2008 if they use the renewal forms sent to them.

It was previously **MSA'd** that COMSA would pay the club registration fee for the Wyoming club(s).

Topics of Discussion:

1. It was MSA'd to approve minutes from the July 2007 meeting.
2. Board Reports:
 - a) Chair: Heather
 - Convention Wrap-up: At Convention, COMSA's newsletter was recognized as one of the top 3 newsletters in USMS, in addition to Colorado having numerous dedicated volunteers supporting USMS and its' committees
 - Nominees for the next election of officers at the 2008 State Meet need to be under consideration. Current officers to let Heather know future intentions.
 - b) Vice-Chair: Nicole (written report).
 - 2008 State Meet planning taking place with DU Aquatics Director Carin Orr. Changes requested for the 2008 State Meet are for COMSA to contract with and independent person to run the scoring/timing system. Will Amos provided support last year and is willing to continue. Estimated costs for this will be built into the 2008 budget. DU also requests that COMSA provide timers for all sessions. Nicole is willing to oversee this process.
 - c) Treasurer: Susan
 - Projected end of fiscal year of October 31, 2007 to close out at \$7,500 net income compared to 2006-07 budget of (\$3,000). Difference primarily due to higher than projected registration receipts of \$6,000 and lower than expected expenses for meet supplies, membership activities, and merchandise of \$4,500. Projection for cash reserves at the end of October of \$45,000.
 - First draft of 2007-08 budget net income of (\$4,184). Changes were discussed and will be incorporated into the final version for approval at the next meeting.
 - The budget includes a flow-through national rate increase of \$5. It is proposed that the COMSA reserves would cover the (\$4,184) deficit thus no additional Colorado portion of dues increase to cover the deficit is recommended at this time. The 2008 individual registration fee that we pay in to USMS will increase

from \$20 per person to \$25 per person. It is therefore requested that COMSA increase dues by \$5.00 per person to offset the national dues increase of \$5.00 for individual registrations.

d) Secretary: Kathy

- Verification of website additions for updated team information and contacts added to workout group representative distribution list.
- Need to add the Wyoming representatives to the workout group distribution contact list.

e) Registrar: Marcia (written report)

- It was previously MSA'd to allow Wyoming members who have registered for the last two years to renew at the discounted fee for 2008 if they use the renewal forms sent to them.
- It was also previously MSA'd that COMSA would pay the club registration fee for the Wyoming club(s).
- On 10/15/07 submitted final transmission to National for 2007, all changes that come now are being held for the "new system". Our files were sent to Leo to be loaded into the new database. We have 2,253 members.
- Did not purchase new computer as Leoware does not run on Vista. Will wait and see once the new system goes up.
- 2008 Individual registration fee increase (from \$20 to \$25 per person) payable to USMS. Will we change the fee for our LMSC?
- The new registration system is being implemented for the next registration cycle. We are on hold with renewals until the system is up. Have the caps and envelopes for the renewal incentive program. Need to determine for renewals and new registrations. New application to go up on the website after November 1, 2007.

3. Current Business: Clinic Update (written report from Marcia)

- Coach Mentor Clinic: We currently have 17 people in the free/back, 10 in the fly/breast, and 5 coaches have signed up for the Mentor clinic with Kerry O'Brien on November 3 and 4. I spoke with Kerry today, he will be sending me his schedule next week for arrival, etc. He will also send me a list of topics for each session and I will prioritize them and we will get to everything that we can. I will be polling the participating coaches for topics of interest and will forward that to Kerry. Kerry will be staying with the Noltes.
- Possible clinic with Karlyn and Eric Neilson: They have proposed the following. In early February, a Saturday afternoon/evening session for a maximum 10 swimmers at \$150.00 a person for advanced training. This would go through the dinner hour so we would serve a light meal. It would include video sessions. Two Sunday Freestyle sessions, similar to the ones last year, would be offered at a fee of \$95.00 per person (last year it was \$65.00). These sessions would be open to a maximum of 20 attendees. They have agreed to a flat fee of \$500.00 for travel expenses. Fitzsimons rents for \$40.00 per hour plus about \$14.00 an hour for a supervisor on site. We need to decide if we want to offer a clinic at these higher prices. Possible alternatives, if the more advanced clinic were not considered an option, we could offer the 4 hour, \$95.00 clinic on Saturday. If we did that, probably one of the Freestyle clinics on Sunday would be non-Freestyle. A third option would be to offer a clinic on Monday evening for non-Freestyle, providing we could find a pool at which to offer this clinic. In all cases travel would be \$500.00.

The pool fees at Fitzsimons are approx \$55.00 per hour total for pool and guards. I would host them at my house. The dates that we are looking at are February 2 and February 3, possibly February 4, 2008. I have no problem putting this together, but it is a bit more pricey and I need input other than my own. This clinic was well received last year, but we need to consider the prices and will they attract the swimmers.

4. Committee Chair Reports:

- a) Awards: Chris Nolte (Susan reporting)-Looking for a new name for the Lt. Governor's award.
- b) Communications-Newsletter: Ellen-Next deadline is November 15th for the Short Course Yards issue.
- c) Communications-Webmaster: Kim-At Convention, in the communications committee, it was discussed to have end-to-end online processing for all meet-related transactions. This would be such things as sanctioning, entering the meet, and results postings. Kim is also a member of the championship committee and the 2009 national meets are Fresno for short course and Indianapolis for long course. She is also exploring the idea of web blogging to have more information on the website as well as an overall updating of the current website.
- d) Coaches & Fitness: Morgan Edwards (written report)-Email reminders have been sent soliciting coaches participation in the upcoming mentor clinic. Initial contact has been made with AFAA seeking ways to partner with them to integrate swimming into their programs. He signed up for the USMS coaches committee at the USMS convention and is interested in the Breadbasket Zone Chair if a vacancy arises.
- e) Long Distance/Pool Events: Nicole-(written report) The 3K and 6K Postal was held on Sept. 22nd. We had 6 participants. The next date is Sat, Oct. 20th at DU at 3:00. I will write an article for the next newsletter. We have several Colorado swimmers who will have completed ALL Postals and will receive the Long Distance Achievement Patch! Bravo Colorado Distance Swimmers. I believe there will be at least 5 of us compared to 1 last year! I would like to print the date of the One Hour Postal in the next newsletter. Inverness has graciously agreed to host it on Saturday, January, 12th. I will have complete info in the next newsletter.
- f) Long Distance/Open Water: Jeff- September continued at a strong pace at Chatfield. There has been interest in setting up a similar program at the Boulder Reservoir. Jeff will look into getting a permit for the Boulder Reservoir and will help in getting this set up if feasible.
- g) Officials: Pete-(written report) In the process of lining up officials for the DAC meet in December, the Highlands Ranch meet in January, and sent out the dates for the state meet in March. Also contacted Longmont to see if they need officials for their meet in January. Need 10 watches with the correct display places. Has passed on the suggestion that officials become members of COMSA/USMS.
- h) Records: Will-New records will be done by Thanksgiving. The team manager loading may not work very well.
- i) Safety: nothing to report
- j) Sanctions: Brian (written report)-Sent out two requests to fall meet directors and have 2 meets, the Nash meet and the DAC SCM champs. For the DAC meet I am waiting on the app and check but the dates are set for December 14th and 15th. Will send out reminders to winter meet directors in the next couple of weeks.

k) Top Tens: Mark- Kim will send to Mark the meet manager information he needs.
Has received questions on why the website listings don't include swims outside of Colorado

5. Miscellaneous- Heide Crino to be permanent Team Rep for CMS.

6. Next Meeting: November 7, 2007 call-in 1-877-619-0580, Access Code 0002. The main focus of this meeting will be Budget Approval and State Meet - Final Planning.

MSA to adjourn meeting at 1:20 p.m.

Submitted by Kathy Garnier, Secretary